

Historic Georgetown, Inc.
64th Annual Georgetown Christmas Market 2024
Vendor Application Form

DATES: December 7-8 10am – 5pm
 December 14-15 10am -- 5pm

LOCATION: Historic 6th Street, Georgetown, CO

COST: \$600.00 for all four days
 Please submit all documents ASAP with your \$100 deposit/credit card info

Name of Registered Business: _____

dba (if different than your licensed business name or how you report to Colorado Department of Revenue) _____

Contact Person: _____

Business Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell:** _____

Email: _____

Website: _____

Type of merchandise you will be selling (please include pictures or samples; Items and photos will NOT be returned):

**PLEASE ATTACH A COPY OF YOUR COLORADO CERTIFICATION OF
SALES TAX LICENSE VALID THROUGH 12/31/2024
A Multi-Event Sales Tax License may be required**

Location preference (circle one) Strousse Park(6th & Rose) Rue de Noël (tent-6th & Taos)

- Applications will be processed in order of our receipt – emailed applications are strongly encouraged.
- Applications must include a copy of your valid CO Sales Tax License.
- Applications must include a method of payment for deposit and balance.
- HGI reserves all rights to select products that are appropriate for this event and limit the number of vendors that offer comparable products.
- Upon acceptance, your location preference will be assigned based upon order of receipt of application and documents. We will follow up with specific spaces/booths/maps, etc. HGI reserves all rights for vendor location assignments.
- The Town of Georgetown has the right to deny any vendor a temporary business license for this Market based on the Town's policies.
- Please note all vendors will be required to submit a Liability Insurance Certificate in the amount of \$1,000,000 for General Liability. This Certificate will be required within 30 days of your application's acceptance.

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Credit Card # : _____ we accept VISA-AMEX-MASTERCARD-DISCOVER

Expiration: _____ CVV _____ Zip Code associated with billing address _____

HGI will charge your credit card for the deposit upon receipt and acceptance of your application. Balance will be charged at booth assignment. **Vendor commitments are NON-REFUNDABLE.**

Vendors are required to provide a \$1,000,000 Liability Insurance Certificate: Must name the Town of Georgetown as an additional insured on the applicant's insurance policy, must be specific to the event, and must cover the following: • Property damage • Death and injury to one person • Death and injury to more than one individual. This certificate must be provided within 30 days after you are notified that you have been selected to participate. Please email a copy to tkdrunr@aol.com so we may attach it with your application documents.

Return this form asap via email to tkdrunr@aol.com (Mary Smith, 303/995-3003)

Historic Georgetown, Inc. PO Box 667 Georgetown, CO 80444 – (303) 569-2840 – (if paying deposit by check, please mail to this address). However, your application and other documents should be submitted via email.

